

Minutes of the South Summit School District Board of Education Board Regular Meeting held **April 10, 2014**, beginning at 5:45 PM in the Board Room at 375 East 300 South, Kamas, UT.

Present: Craig Hicken, President; James Snyder, Vice President; Steven Hardman, Suni Woolstenhulme, Superintendent Barry Walker, and Business Administrator, Kip Bigelow. Board Member, Matt Flinders was excused.

Guests: Jake Woolstenhulme, Dusty Hatch, Paula Carlson, Steve Camp, Jenna Keyes, Tami Williams, Wade Woolstenhulme, Stephanie Clegg, Sheryl DeGering, Sterling Draper, Carolyn Simkins, and Cameron Whiting.

1. President Hicken called the meeting to order at 5:45 PM.
2. Mrs. Woolstenhulme gave the invocation.
3. Those present stood and repeated the Pledge of Allegiance.
4. Motion by Mr. Snyder at 5:48 to go into closed session to discuss personnel issues, and to review the minutes of the previous closed session meetings for approval in open session. Second by Mrs. Woolstenhulme. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, and Mrs. Woolstenhulme. Nays: None.
5. Returned to open session at 6:41 PM.
6. Motion by Mr. Snyder to approve the consent calendar, which included the minutes of the open and closed sessions of the March 13, 2014, meeting, the March check summary, revenue report, and expenditure report, and a Hughes Construction Payment Request. Tressa Tenny was approved as a new hire to replace retiree Chip Hayes at the Middle School, Lady Castaneda as the 2<sup>nd</sup> Grade Dual Immersion teacher. It was noted that Elina Leva, who applied for the 4<sup>th</sup> Grade Dual Immersion teacher, is not on the J1 Program and Janese Weatherford, who applied for the 1<sup>st</sup> Grade Dual Immersion, did not pass the language test high enough to qualify. Lynea Bednarik was approved as the new UPSTART District Liaison with Juan Hernandez and Terry Ottosen as Spanish speaking teachers for the Adult Education Program. A travel request for the wrestlers to travel to Florida on December 17 through 21<sup>st</sup>, 2014 was approved. The cost for the trip is approximately \$1200.00 per student and current fund raising is able to pay approximately 50% of the cost. Travel request for the Boys' Basketball Team to travel to Gonzaga for a summer basketball camp was approved. The Boys' Basketball budget will pay for the coaches to travel and the boys will pay their own way at \$490.00 per player. The Board also approved the Boys' Basketball team to travel to Evanston on a yearly basis for the early basketball tournament that is held there. This request will not need to be brought to the Board for approval each year. Dusty Hatch was in attendance to answer any questions the Board may have.
7. Motion by Mr. Hardman to approve the consent calendar excluding the new hires of Elina Leva and Janese Weatherford. Second by Mr. Snyder. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, and Mrs. Woolstenhulme. Nays: None.
8. Paula Carlson was in attendance to express concern with a directive given that all classes required for teacher endorsements are 5000 level classes. She expressed the reasons she and other employees felt that other classes other than 5000 level classes should be used for endorsements and lane changes. The District has sent a letter indicating that classes outside of the 5000 level courses will be accepted and there will be a policy developed addressing this issue.
9. Superintendent Walker presented a request from the elementary school to allow them to conduct assessments and conduct SEP conferences for all students 1<sup>st</sup> through 4<sup>th</sup> grade on August 26<sup>th</sup> and August 27<sup>th</sup>, 2014. Combining assessments with the SEP Conferences will require an additional day beyond what it has traditionally taken to complete the SEP Conferences. Under new state law, the local school board can adjust the calendar. One of these days will count as a PTC day. As per last year's legislation,

the local board can adjust the instructional calendar to take care of the second day by designating it as a teacher development day. This requires a two-thirds majority vote of the Board in a regularly scheduled Board meeting.

10. Motion by Mrs. Woolstenhulme to approve the use of the first two (2) days for the 2014-2015 school year and the 2015-2016 school year for testing. Second by Mr. Flinders. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, and Mrs. Woolstenhulme. Nays: None.
11. Mr. Bigelow indicated a Request for Proposal for auditing services has been issued and is due April 16, 2014. There will be a review committee to evaluate the proposals and a recommendation will be given to the Board in the May meeting.
12. Mr. Bigelow updated the Board on the legislative requirements to have an audit committee and the makeup of the committee. The code indicates there should be two (2) Board Members and the rest of the committee should be made up of individuals not employed by the District. The Board Members will bring name of individuals to serve on the committee to the May Board Meeting.
13. Mr. Camp, high school principal, discussed the logo for the football field. Mr. Snyder expressed his thoughts on using a common logo in the District. Currently, we have several "wildcat" symbols and Mr. Snyder felt we should have one (1) symbol. There were several comments from the audience and Board Members expressing their thoughts on what the logo should be.
14. Motion by Mr. Snyder to approve the "SS" logo that is offset and connected for the center of the football field. Second by Mr. Hardman. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, and Mr. Hardman. Nays: Mrs. Woolstenhulme.
15. Mr. Bigelow presented the bids to upgrade the HVAC system in the high school. The low bid was C L Wayman, in the amount of \$353,230.00.
16. Motion by Mr. Hicken to award the high school HVAC contract to C L Wayman. Second by Mr. Snyder. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, and Mrs. Woolstenhulme. Nays: None.
17. Superintendent Walker presented information regarding the role and function of the MATC/UVU K-16 Alliance. South Summit School District is a member of that Alliance. The Alliance feels they need an executive director to oversee the program and they are asking for \$2,000.00 yearly from South Summit School District to fund the executive director position.
18. Motion by Mr. Flinders to approve the \$2,000.00 expenditure for one year and then re-evaluate the program. Second by Mrs. Woolstenhulme. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, and Mrs. Woolstenhulme. Nays: None.
19. The Board discussed the Food Service Director position that is currently being advertised in the District. The Board discussed the vision of the Food Service Program, and the type of person needed to fill the position and meet those visions. The Board also discussed the federal requirement to raise lunch prices by \$.10 next year. Mr. Hicken offered direction that the Food Service Director be a District Office Employee.
20. Motion by Mr. Hicken to approve the \$.10 school lunch price increase for the 2014-15 school year. Second by Mr. Flinders. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, and Mrs. Woolstenhulme. Nays: None.
21. The Board reviewed Policy 2008 – Investment Policy, for second and final reading.
22. Motion by Mr. Hicken to approve Policy 2008 – Investment Policy, for second and final reading. Second by Mr. Snyder. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, and Mrs. Woolstenhulme. Nays: None.

23. The Board reviewed revisions to Policy 6034 – Safe Schools Bullying. Policy 6034 – Safe Schools Bullying needs to be revised to remove sections dealing with Suicide Prevention. A new policy dealing with Suicide Prevention has been written and will be proposed to the Board.
24. Motion by Mr. Flinders to approve Policy 6034 – Safe Schools Bullying revisions, for final reading. Second by Mr. Hardman. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, and Mrs. Woolstenhulme. Nays: None.
25. The Board reviewed Policy 6037 – Safe Schools Suicide Prevention, for first reading. State Law requires we have a policy in place for Suicide Prevention by September 1, 2014.
26. Motion by Mr. Snyder to approve Policy 6037 – Safe Schools Suicide Prevention, for first reading. Second by Mr. Hardman. Yeas: Mr. Hicken, Mr. Snyder, Mr. Hardman, and Mrs. Woolstenhulme. Nays: None. Mr. Flinders was not available to vote.
27. The Board reviewed Policy 5008 – Transfer Policy revisions.
28. Motion by Mr. Hardman to approve Policy 5008 – Transfer Policy revisions for first reading, changing the second line of section 2 to read, “consideration may be given to both internal and external applicants”. Second by Mr. Snyder. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, and Mrs. Woolstenhulme. Nays: None.
29. Superintendent Walker provided required training to the Board for the School Land Trust Program.
30. Superintendent Walker presented a list of policies that need to be updated due to legislative changes and two (2) draft policies he is working on for the Technology Program and the Alternative School Program.
31. The Board directed Superintendent Walker to provide, in a future meeting, the impact the additional I.T. person is having on the District.
32. Mr. Bigelow shared a letter the District received from the auditing division at USOE showing the District had no findings in the 2013 Audit. He also updated the Board on the progress of the new school district office.
33. Mrs. Woolstenhulme addressed issues concerning presenting school finance training to District employees, classes at the SSAFC, skills room questions at the elementary school, and an application available from the NSBA National Convention. She also asked about having a student representative on the School Board and the possibility of forming an educational foundation in the District.
34. Mr. Hardman recommended a person to be recognized as a long-term fan of South Summit sports.
35. Mr. Flinders addressed concerns with school colors at South Summit High School and, also discussed the need to have a list of questions to ask during the Superintendent interview process.

---

Business Administrator

---

Board President